

NOTICE OF MEETING

Notice is hereby given that the 40th **Annual General Meeting (Meeting) of Keells Food Products PLC** (Company) will be held as a virtual meeting on Wednesday, 22nd June 2022 at 10.30 a.m.

The business to be brought before the Meeting will be:

1. To read the Notice convening the Meeting.
2. To receive and consider the Annual Report and Financial Statements for the Financial Year ended 31st March 2022 with the Report of the Auditors thereon.
3. To re-elect as a Director, Mr. A E H Sanderatne who retires in terms of Article 83 of the Articles of Association of the Company. A brief profile of Mr. A E H Sanderatne is contained in the Board of Directors' section in the Annual Report.
4. To re-elect as a Director, Mr. I Samarajiva who retires in terms of Article 83 of the Articles of Association of the Company. A brief profile of Mr. I Samarajiva is contained in the Board of Directors' section in the Annual Report.
5. To re-appoint Messrs. Ernst & Young, Chartered Accountants as Auditors of the Company for the year 2022/23 and to authorise the Directors to determine their remuneration.
6. To consider any other business of which due notice has been given in terms of the relevant laws and regulations.

The Annual Report and Financial Statements of the Company are available on the:

- (1) **Corporate Website** - <https://www.keellsfoods.com/downloads>
- (2) **The Colombo Stock Exchange Website** - [https://www.cse.lk/Search Company - Keells Food Products PLC - \(KFP.N0000\)](https://www.cse.lk/Search Company - Keells Food Products PLC - (KFP.N0000))

Members may also access the Annual Report and Financial Statements on their electronic devices by scanning the following QR code.



By Order of the Board
Keells Food Product PLC

Hannah

Keells Consultants (Private) Limited
Secretaries

20th May 2022

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For clarifications on how to download and/or access the Annual Report and Financial Statements, please contact Ms. Jehani Kanagaraj on +94 773856941 during normal office hours (8.30 a.m. to 4.30 p.m.) or e-mail jehani.ccs@keells.com.

Should any Members wish to obtain a hard copy of the Annual Report, they may send a written request to No.148, Vauxhall Street, Colombo 2 or facsimile No. +94 11 2447422 by filling the request form attached to the Form of Proxy. A printed copy of the Annual Report will be forwarded by the Company within eight (8) market days from the date of receipt of the request.

Notes:

- a. A Member unable to attend is entitled to appoint a Proxy to attend and vote in his/her place.
- b. A proxy need not be a member of the Company.
- c. A Member wishing to vote by Proxy at the meeting may use the Form of Proxy enclosed.
- d. Members are encouraged to vote by proxy through the appointment of a member of the Board of Directors to vote on their behalf and to include their voting preferences on the resolutions to be taken up at the Meeting in the Form of Proxy.
- e. In order to be valid, the completed Form of Proxy must be lodged at the registered office of the Company or forwarded to the email address: keellsconsultants@keells.com or facsimile No. +94 11 2439037 not less than 48 hours before the Meeting.
- f. A vote can be taken on a show of hands or by a poll. If a poll is demanded, each share is entitled to one vote. Votes can be cast in person, by proxy or corporate representatives. In the event an individual Member and his/her proxy holder are both present at the Meeting, only the Member's vote is counted. If the proxy holder's appointor has indicated the manner of voting, only the appointor's indication of the manner to vote will be used.
- g. Instructions as to attending the virtual Meeting are attached.